

Continuing Community Care (CCC)

Registered Charity: 1204035

Health & Safety Policy

Last updated: [24th December 2025]

Approved by: Trustees of Continuing Community Care

1. Statement of Intent

CCC is committed to providing a safe and healthy environment for staff, service users, volunteers, and visitors, in accordance with the Health and Safety at Work etc. Act 1974 and all relevant regulations.

2. Responsibilities

Trustees and Senior Management

- Ensure compliance with legal duties
- Provide safe systems of work
- Ensure adequate training and resources

Managers

- Implement health and safety arrangements
- Carry out risk assessments
- Investigate incidents

Staff and Volunteers

- Take reasonable care of themselves and others
 - Follow safety procedures
 - Report hazards and incidents
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3. Risk Assessment

CCC will:

- Identify hazards

- Assess risks
- Implement control measures
- Review assessments regularly

This includes manual handling, lone working, water-based activities, infection control, and equipment use.

4. Accident and Incident Reporting

- All accidents, incidents, and near misses must be reported and recorded
 - Serious incidents will be reported under RIDDOR where required
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5. Equipment and Premises

CCC will ensure:

- Equipment is maintained and safe
 - Premises are clean, accessible, and fit for purpose
 - Emergency procedures are in place
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6. Training

Appropriate health and safety training will be provided and refreshed regularly.

7. Monitoring and Review

- Health and safety performance will be monitored
 - Policies reviewed annually or after serious incidents
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8. Governance

This policy is approved by the Trustees and reviewed annually.